

THE ROMANIAN AGENCY FOR QUALITY ASSURANCE IN HIGHER EDUCATION – ARACIS



QUALITY EXTERNAL EVALUATION DEPARTMENT

Procedure for the Selection of International Evaluators in the ARACIS National Register of Evaluators

1. LIST OF PERSONS IN CHARGE WITH DRAFTING, CHECKING AND APPROVING THE EDITION/REVISION

DRAFTED	CHECKED	ENDORSED	APPROVED	EDITION	REVISION
Prof. Univ. Dr. Ioan IANOȘ	Quality External Evaluation Department	Executive Board of ARACIS Council	ARACIS Council	1	0
	Associate Prof. Univ. Dr. Phys. Mădălin BUNOIU	President, Prof. Univ. Dr. Eng. Iordan PETRESCU	President, Prof. Univ. Dr. Eng. Iordan PETRESCU		
April 2020	April 2020	April 2020	April 2020		

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2. STATUS OF EDITIONS AND REVISIONS WITHIN THE EDITIONS

Item no.	Revision / Enforcement date	Number of revised chapter and pages	Content of changes	Name, surname			
				Drafted	Checked	Endorsed	Approved
1.							
2.							
3.							

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3. PURPOSE

The purpose of the procedure is to design, organise, manage and carry out the selection of ARACIS international evaluators.

4. FIELD OF APPLICATION

The procedure is applicable within the Romanian Agency for Quality Assurance in Higher Education, in line with the institution's mission and objectives.

5. REFERENCE DOCUMENTS

- a. National Education Law no. 1/2011 (as subsequently amended and supplemented);
- b. Ordinance no. 75/2005 on quality assurance (as subsequently amended and supplemented);
- c. Decision no. 915 of December 14, 2017 on amending the annex of Government Decision no. 1418/2006 to approve the Methodology for external evaluation, standards, standards of reference and list of performance indicators of the Romanian Agency for Quality Assurance in Higher Education.

6. PROCEDURE DESCRIPTION

ART. 1. General

(1) ARACIS concludes service contracts with domestic and foreign education institutions for the external evaluation of the quality of programmes and providers of higher education programmes, and for the inter-institutional evaluation of similar programmes.

(2) ARACIS collaborates with similar agencies in other countries to develop and implement efficient measures to improve the quality of higher education programmes.

ART. 2. The Capacity of ARACIS Expert Evaluator

(1) The capacity of ARACIS expert evaluator is open for tenured teaching staff or teaching staff who continue their teaching activity under approval of the university senate, holding the degree of associate professor/ maître de conférence (FR) or university professor, experienced in quality assurance in the field of education.

(2) In fulfilling its attributions, ARACIS has the right to use external collaborators from the country or abroad, experts in the field of activity of ARACIS, who are employed under a contract and remunerated according to the law.

(3) ARACIS has the right to develop its own register of evaluators based on a transparent methodology and using a set of competence and competitiveness criteria, and provide methodological training for such evaluators and delegate them to carry out external quality evaluation missions.

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ART. 3. The Capacity of ARACIS International Expert Evaluator

- (1) The international evaluator capacity is open for university teaching staff who are tenured or continue their teaching activity under approval of the university, holding the associate professor/ maître de conférence (FR) or university professor degree, with experience in quality assurance in education and with their domicile or institutional affiliation in a country other than Romania.
- (2) The following criteria are applied in selecting international evaluators:
 - a) experience in external quality assurance in education;
 - b) international experience in external quality assurance in higher education;
 - c) experience in university management;
 - d) recognised professional activity in their respective scientific field.

ART. 4. Becoming an ARACIS International Evaluator

- (1) International evaluators are included in the Register of International Evaluators (RNE-I), as part of the ARACIS National Register of Evaluators (RNE).
- (2) The application for enrolment in the evaluation process for becoming a member of the Register of International Evaluators is sent, accompanied by **CV** and **list of scientific papers, all in English**, at the address secretariat@aracis.ro.
- (3) The Quality External Evaluation Department of ARACIS sends the application to the Permanent specialty commission with competence in the scientific domain(s) in which the candidate is active, to express the viewpoint on the competence of the candidate in the professional and quality assurance domain.
- (4) Considering the viewpoint of the Permanent specialty commission, the Quality External Evaluation Department of ARACIS takes the decision either to accept or to reject the application which is then forwarded to the Executive Board of ARACIS Council.
- (5) The Executive Board of ARACIS Council analyses the proposal of the Quality External Evaluation Department of ARACIS and validates or invalidates the application.
- (6) In case the application is not validated, the decision is communicated to the applicant at his/her mailing address.
- (7) In case the application is validated, the proposal of the Executive Board of ARACIS Council is submitted to the ARACIS Council for approval.
- (8) After the application is approved by Decision of the Council the applicant shall be informed at his/her mailing address.
- (9) In case the application is denied by the ARACIS Council the applicant is informed as per Art. 4 (6).
- (10) Within maximum 10 calendar days from submission of such documents, the candidate shall be included in the Register of International Evaluators, available at ARACIS website.

The responsibility in this sense belongs to the Direction of International relations, projects and cooperation of ARACIS.