

Structure of the Internal Evaluation Report drafted by the higher education institution for the setting up (establishment) of a doctoral study domain

1. General information¹

1.1. the doctoral school² managing the doctoral study domain (establishment; structure; evolution; research mission; presentation of specific measures of quality management and promotion of professional ethics and rules of conduct implemented in the doctoral school; a presentation of the human resources and research infrastructure available in the doctoral school; a presentation of the educational effectiveness elements in the doctoral school, etc.);

1.2. the doctoral study domain (objectives; mission; curricula; number of doctoral advisors; research centres/laboratories; main scientific achievements, etc.);

1.3. the internal quality assurance system in the doctoral study domain:

- the objectives and the overall structure of the internal quality assurance system;
- the quality assurance policies and the definition of procedures, of the beneficiaries and their responsibilities;
- the participation of staff, doctoral students, and external stakeholders in the quality assurance process;
- the interaction between the quality assurance system and the university management;
- the transparency and the access to specific information related to the internal quality assurance system for internal and external beneficiaries;
- the efficiency of the internal quality assurance procedures and structures and their impact on the activities carried out during the doctoral studies;
- the use of information produced by the internal quality assurance system as a tool for quality management and for improving the education and other activities;
- monitoring, evaluation and continuous development of the internal quality assurance system.

2. The information necessary to evaluate the extent to which the criteria, standards and performance indicators set out in Annex No. 4 of the Guide are fulfilled, accompanied by electronically accessible supporting documents.

¹ When applicable, gendered information will be presented as well.

² If the doctoral school is already established. If the doctoral school will be established in the future, relevant information for its future operation will be presented.



3. **Strategies and procedures that will be implemented at the doctoral study domain level** as measures to continuously improve the quality of doctoral programs, other than those specified in Annex No. 4 of the Guide.
4. **Other additional information** relevant for the doctoral study domain.
5. **List of annexes**, in electronic form, accessible via links included in the text of the internal evaluation report. The Annexes shall contain documents and data supporting the information presented in the internal evaluation report.