

PROCEDURE FOR THE SELECTION AND APPOINTMENT of students, members in the Permanent Speciality Experts' Commissions of the Romanian Agency for Quality Assurance in Higher Education

CHAPTER I: GENERAL PROVISIONS

Art. 1

(1) According to Government Emergency Ordinance no. 75 of 12 July 2005 on education quality assurance, expert evaluators of the Romanian Agency for Quality Assurance in Higher Education (ARACIS) may be tenured professors or professors who continue their teaching activity with the approval of the university senate, who hold an associate professor or professor academic rank, and has experience in education quality assurance. Students and employers' representatives may also participate in the evaluation commissions.

Art. 2

(1) Student federations shall draw up their own student register containing the students that they appoint for participation as expert evaluators of higher education quality and send such register to ARACIS.

(2) The Register of Student Evaluators is part of the National Register of Evaluators.

(3) Student evaluators shall be trained for quality evaluation and assurance activities in training sessions organised in partnership with ARACIS.

Art. 3

(1) ARACIS shall constitute Permanent Speciality Commissions, which draw up their own specific quality assurance standards, approved by a Decision of the ARACIS Council;

(2) The number and the profile of Permanent Speciality Commissions shall be established by the ARACIS Council. Permanent speciality commissions are:

1. Exact sciences and natural sciences
2. Humanist sciences and theology
3. Legal sciences
4. Social, political and communication sciences
5. Administrative sciences, education sciences and psychology
6. Economic sciences (I)
7. Economic sciences (II)
8. Arts, architecture, urban planning, physical education and sport
9. Agricultural and forest sciences and veterinary medicine
10. Engineering sciences (I)



11. Engineering sciences (II)
12. Medical sciences
13. Distance and part-time learning

Art. 4

The 2015 Standards and Guidelines for Quality Assurance in the European Higher Education Area - ESG stipulate as follows: External quality assurance should be carried out by groups of external experts that include (a) student member(s) (ESG 2.4 – Peer review experts).

CHAPTER II: ELIGIBILITY AND SELECTION CRITERIA

Art. 1 Eligibility criteria

- (1) Student members on the Permanent Speciality Commissions must be registered in the Register of Student Evaluators and they must have attended training sessions organised in partnership with ARACIS.
- (2) Students of master or doctoral study programmes, who have graduated bachelor's/master's studies, or who study in a domain that falls within the area of competence of that commission may be members of the permanent speciality commissions.
- (3) By derogation from the provisions of para. (2), members of the permanent speciality commissions may be students in the final year of bachelor's studies, if the Register of Student Evaluators does not include any students who cumulatively meet the requirements set out in para. (1) and (2).

Art. 2 Selection criteria

- (1) Students shall be nominated based on criteria regarding:
 - a) their activity and visibility within the students' association, for the benefit of the students they are representing, including their position in management and/or internal quality assurance structures at their higher education institution of origin;
 - b) their academic and scientific activity in the study domain they are applying for;
 - c) their participation in training sessions / national or international events in the field of quality assurance, in national or international academic evaluation missions;
 - d) compliance with the norms of ethics in academic activity;
 - e) level of proficiency in an international foreign language, preferably English.



CHAPTER III: STAGES OF THE SELECTION PROCEDURE

Art. 1

(1) The announcement regarding initiation of the procedure for the selection and appointment of students members of permanent speciality commissions shall be published on the ARACIS website, usually at the beginning of the academic year, after completion of the procedures for enrolment for master's or doctoral studies.

(2) Student federations may submit at the ARACIS headquarters or send by post or e-mail their candidacy files for one or several speciality commissions, by the time limit clearly set in the announcement.

Art. 2

Candidacy files shall include:

- a) an application form specifying the speciality commission that the student is applying for;
- b) a recommendation from the student federation;
- c) student certificate;
- d) Europass CV accompanied by copies of supporting documents to certify the aspects presented in the CV, where applicable;
- e) activity brief showing the student's experience in higher education quality evaluation and assurance;
- f) copy of the student's ID card.

Art. 3

(1) Candidacy files shall be analysed by a panel composed of 3-5 members, out of which 2-3 are students; these members may be:

- a. The president or the secretary of the speciality commission;
- b. representatives appointed by student federations;
- c. the ARACIS Council member who coordinates that speciality commission.

(2) National student federations may appoint members to the selection panels by a deadline indicated in the announcement.

(3) The selection panels shall be appointed by decision of the ARACIS President.

(4) The panel secretariat is ensured by the person on the technical staff, who is in charge for that commission.

Art. 4

The results of the selection process shall be validated by the ARACIS Council, and the Council shall appoint the student members on the speciality commissions. The new membership of the speciality commission shall be published on the Agency's website.



Art. 5

(1) Within 5 days, the selected students shall submit at the ARACIS headquarters or send electronically to the ARACIS e-mail address a declaration stating that they accept the speciality commission member position.

(2) If a place is not filled as per para. (1), the next candidate by the number of votes obtained shall be selected, or the selection procedure shall be recommenced.

CHAPTER IV: FINAL PROVISIONS

Art. 1

The mandate of a student member of the speciality commission is 2 years.

Art. 2

Membership of the speciality commission ends after 2 years, or at the time of the delegation withdrawal by the student federation which appointed the student, according to its internal decisions and regulations, or by operation of the law if, at the beginning of the academic year, that person is no longer a student, as well as in other circumstances set out by law and by the ARACIS regulations.

Art. 3

This procedure was approved in the ARACIS Council plenum on 29.09.2016.